

# **MINUTES OF THE 8<sup>TH</sup> MEETING INTERNAL QUALITY ASSURANCE COUNCIL**

**Date : 05.07.2023**

**Time : 2:00 PM**

**Venue : Syndicate Hall**

**INTERNAL QUALITY ASSURANCE CELL**

**Anna University, Chennai – 600025.**

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**MINUTES OF THE 8<sup>TH</sup> MEETING OF INTERNAL QUALITY ASSURANCE COUNCIL HELD ON  
05.07.2023**

The 8<sup>th</sup> Executive Council meeting of the Internal Quality Assurance Council held on 05.07.2023 at 02:00 pm in the Syndicate Hall of Anna University. The following members were present:

S.No	Role in council	Profile as defined by NAAC	Nominated Personnel
1	Chairperson	Head of the Institution	Dr.R.Velraj, Vice-Chancellor
2	Member	Senior Administrative Officer	Dr.J.Prakash, Registrar i/c
3	Member	Senior Administrative Officer	Tmt.S.Maheswari, Finance Officer
4	Member	Management	Dr.K.Gunasekaran, Director-P&D
5	Member	Management	Dr.C.Umarani, Director-CFR
6	Member	Management	Dr.Hoshimin Thilagar, Director-CAC
7	Member	Management	Dr.T.Sivakumar, Director-CSRC
8	Member	Senior Teacher	Dr.L.Suganthi, Dean-CEG Campus
9	Member	Senior Teacher	Dr.R.Jayavel, Dean-ACT Campus
10	Member	Senior Teacher	Dr.K.R.Sitalakshmi, Dean-SAP Campus
11	Member	Senior Teacher	Dr.A.Suresh Babu, Deputy Director-IQAC
12	Member	Teacher	Dr.V.T.Perarasu, Deputy Director-IQAC
13	Member	Teacher	Dr.K.Indra Gandhi, Deputy Director-IQAC
14	Member	Industrialist	Mr.K.E.Raghunathan, President-AIMO & Managing Director- Solkar Solar Ind.
15	Member	Employer	Mr. S.P.Balamurugan, Co-Founder GuviGeek Network Pvt. Ltd
16	Member	Student Member	Ms.Meenakshi, Vice-President – SAAS of CEG
17	Member	Student Member	Mr.A.Dhoufic Hussain Vice-President - Student Quality Council,
18	Coordinator	Director-IQAC	Dr.R.Gunasekaran Professor, DoCT, MIT Campus

**Welcome address:**

Dr.R.Gunasekaran, Director of the Internal Quality Assurance IQAC, welcomed the Council Members present. He underscored the significance of conducting meticulous quality assessment measures to guarantee and elevate the standards of quality assurance and enhancement initiatives. He also mentioned the aspects on which IQAC is currently headed.

**Brief Appraisal of the activities of IQAC:**

The IQAC Director presented a comprehensive outline of the existing administrative framework of IQAC, highlighting its principal functions and the present roster of IQAC Executive Council Members. Additionally, the Director enumerated the agenda items for the upcoming 8th Council Meeting in the following manner

<b>8.1</b>	<b>Confirmation of the Minutes of the previous meeting</b>
8.1.1	To confirm the minutes of the 7th IQAC council meeting held on 18.11.2021
<b>8.2</b>	<b>Action Taken Report</b>
8.2.1	To confirm the actions taken on the decisions and recommendations of the 7th IQAC council meeting held on 18.11.2021
<b>8.3</b>	<b>For Information &amp; Ratification</b>
8.3.1	To inform and ratify the actions taken for strengthening IQAC by the appointment of a new Director, Deputy Directors and Campus Coordinators
8.3.2	To inform and ratify the engagement of Temporary Staff
8.3.3	To inform and ratify the actions taken for Strengthening the infrastructure of IQAC
8.3.4	To Inform the Budget Estimates (B.E.) and Revised Estimates (R.E.) for the Financial Year 2021-22, 2022-23 and 2023-24
8.3.5	To Inform and ratify the purchase of items during the period November 2021 to March 2023
8.3.6	To consider and ratify the Statement of Expenditure for the Financial Year 2021-22 and 2022-23
8.3.7	To inform and ratify the actions taken for NAAC 3rd Cycle Accreditation, enhancement of Outcome Based Education and NBA Accreditation activities
8.3.7.1	To inform and ratify the actions taken for NAAC 3rd Cycle Accreditation
8.3.7.2	To inform and ratify the actions taken for enhancement of Outcome Based Education and NBA Accreditation activities
<b>8.4</b>	<b>For Information</b>
8.4.1	To inform the National and International Ranking and Recognition of the University
8.4.2	To inform the various quality sustenance activities of IQAC during the period November 2021 to March 2023
8.4.2.1	AQAR Submissions

8.4.2.2	Quality Related Training Programmes Conducted by IQAC Team members
8.4.2.3	Quality Related Programmes Attended by IQAC Team members
8.4.2.4	Strength, Weakness, Opportunities and Challenges (SWOC) Meetings
8.4.2.5	The Recognition function for Award Received Faculty Members
8.4.2.6	Development of Automation Process for Combined Data Collection
8.4.2.7	Analysis on NAAC, QS & NIRF Ranking
8.4.2.8	Facilitation for obtaining feedback from stakeholders
8.4.2.9	Coordination of Policy Drafting
<b>8.5</b>	<b>For Discussion and Approval of Action Plan</b>
8.5.1	To discuss the concerns raised by NAAC External Verification & Validation Team (EVVT) and actions taken
8.5.2	To discuss the checklist for Academic and Administrative Audit and to approve the action plan for Academic and Administrative Audit
8.5.3	To discuss the actions for strengthening IQAC and approve the IQAC Roadmap for 2023-24
8.5.4	Expansion of Infrastructure
8.5.4.1	IQAC Office in a Prominent location in the Campus with adequate workspace
8.5.4.2	IQAC Name Board in a Prominent Location in the Building
8.5.4.3	Lift Facility in the Building
8.5.5	Action for strengthening IQAC as proposed by IQAC

## **8.1 Confirmation of the Minutes of the previous meeting**

### **8.1.1 To confirm the minutes of the 7th IQAC Council meeting held on 18.11.2021**

The 7<sup>th</sup> council meeting of the Internal Quality Assurance Cell (IQAC) chaired by the Vice-Chancellor was held on 18.11.2021 at the Syndicate Hall. The draft minutes of the meeting were circulated to all members of the Council for their perusal. As no comments were received from the members, the minutes as given in Annexure-I was approved by the IQAC Council members.

## **8.2 Action Taken Report**

### **8.2.1 To confirm the actions taken on the decisions and recommendations of the 7th IQAC council meeting held on 18.11.2021**

The action taken report on the decisions and recommendations under various items of the 7th IQAC council meeting held on 18.11.2021, presented in Annexure-II was approved by the IQAC Council members.

## **8.3 For Information & Ratification**

### **8.3.1 To inform and ratify the actions taken for strengthening IQAC by the appointment of a new Director, Deputy Directors, and Campus Coordinators**

Actions taken to strengthen IQAC by appointing a new Director, Deputy Directors and Campus Coordinators were presented and ratified by the IQAC Council members. The proceedings are given in Annexure-III.

Prof. Kurian Joseph, Centre for Environmental Studies, Department of Civil Engineering, served as Director-IQAC from 10.01.2019 to 12.01.2022. Prof.R.Gunasekaran, Department of Computer Technology, is the present Director of IQAC since 13.01.2022. Director-IQAC is supported in his activities by the Deputy Directors of IQAC. Dr.Sabitha Ramakrishnan was the Deputy Director from 23.12.2015 to 18.01.2022 (earlier served as MIT Campus Coordinator from 23.09.2015 to 22.12.2015). Dr.A.Suresh Babu was appointed as Deputy Director on 19.01.2022.

To strengthen the Automation and NAAC 3rd Cycle Accreditation data collection process, and considering the volume and size of activities around the year in connection with NAAC, AQAR, NIRF, NBA, AICTE, THE, QS, and all other IQAC-related activities by reaching all the stakeholders across the four campuses, it was proposed and approved to increase the Deputy Directors, Campus Coordinators, and temporary Staff to carry out all the activities more effectively.

Dr.S.Lokesh, Assistant Professor, Ramanujan Computing Centre was appointed as Deputy Director on 03.02.2022 after the necessary approval of the Vice-Chancellor. Dr.A.Kaviyarasu was appointed as Deputy Director on 18.07.2022. Earlier, Dr.A.Kaviyarasu was the MIT Campus Coordinator from 14.03.2022 to 15.07.2022 in place of Dr. G. Balamurugan

Since Dr.S.Lokesh was appointed as the DCoE at the office of CoE, he was relieved from the Deputy Director of IQAC on 07.10.2022. Dr.G.J.Bhagavathiammal and Dr.V.T.Perarasu were appointed as Deputy Directors on 10.10.2022. Dr.G.J.Bhagavathiammal and Dr.V.T.Perarasu were the CEG (Group 2) and ACT Campus Coordinators from 15.03.2022 to 11.10.2022 and from 16.03.2022 to 11.10.2022 correspondingly in place of Dr.S.Meenakumari and Dr.K.V.Radha.

To coordinate the IQAC Campus level activities, Dr.K.Indra Gandhi was appointed as CEG Campus Coordinator on 16.03.2022 in place of Dr.S.Meenakumari. Dr.D.Sangeetha was appointed as MIT Campus Coordinator on 05.08.2022 in place of Dr.A.Kaviyarasu. Dr.S.Santhakumar was appointed as the SAP Campus Coordinator on 23.03.2022 instead Dr.R.Rajeswari.

It was suggested to create a department-level IQAC Cell with a combination of one regular experienced Faculty (Dept. Coordinator/SPoC), one Junior faculty, and one Professional Assistant member to carry out all the data and proof collection activities of their respective Departments/Centres.

The day-to-day meetings' agenda encompasses the following,

- NAAC 3<sup>rd</sup> cycle Reaccreditation, SSR submission, DVV clarification.
- Data collection pertaining to NAAC, NIRF, and QS.
- Syllabus feedback analysis from all stakeholders.
- Automation of the data collection process with
- Organizing and disseminating quality-associated activities and programmes.
- Discussion regarding purchases made.
- Collaboration with other institutes for quality sustenance-related activities (Workshops/ Seminars).
- Documentation of data collected for the accreditation boards

The IQAC website has information about IQAC, its members, functions, activities, and all AQAR submitted copies, International and National ranking details, Reports of activities, and formats for feedback from Stakeholders. It is periodically updated to reflect the ongoing activities of the IQAC. The minutes of the IQAC internal meetings are available on the IQAC website. A

roadmap is drawn up at the beginning of the academic year, a guiding structure to carry out the IQAC activities promptly and appropriately.

### **8.3.2 To inform and ratify the engagement of Temporary Staff**

The IQAC Council was informed about the following actions pertaining to the appointment of temporary staff to support the IQAC activities, and the actions are ratified by the IQAC Council members. The proceedings are given in Annexure-IV.

The IQAC is setting up a Data Capturing and Processing Laboratory/office to carry out all the accreditation and ranking activities effectively. In addition, IQAC has been executing the following activities:

- Registration on the NAAC website for 3rd Cycle Accreditation and uploading of SSR and NAAC related documents.
- Submission and uploading of AQAR and its related documents.
- Preparation for NIRF Rankings, review and upload the data and its related documents.
- Registration for QS World University Rankings and review the data for its submission.
- Registration for Times Higher Education (THE) World University Rankings, other and Impact Rankings data collection, preparations, review, and submission by uploading the data and related documents.
- Facilitation of NBA Accreditation process to University Departments and Campus Deans.
- Facilitation and support of AICTE Approval processes and periodical activities.
- Facilitating the Annual Exit Survey and Feedback Collections from stakeholders for curriculum development and General Campus Facilities.
- Reviewing and Updating the IQAC website periodically.
- Administrative work pertaining to IQAC office maintenance.
- Preparation of Text documents, Powerpoint presentations and Spreadsheets, scanning, photocopying, file conversion to pdf for uploading, etc.
- Maintenance of registers (sanction register, appropriation register, cash register, stock register and cheque register) pertaining to budget utilization
- Communicating the circulars (hard copies/soft copies) to the Anna University officials through tapal/email.
- File maintenance, stock maintenance and binding booklets, etc.

Along with existing Staff Mr.V.Selvaraju (Assistant), Mr.G.Vijay Sankar (Professional Assistant-I) and Mr.R.Yogendren (Professional Assistant -I), the following appointments were made temporarily to carry out the existing and proposed activities effectively, with the Vice-Chancellor approval: i) Application Programmer – 1 No., Professional Assistant-I – 1 No. Clerical Assistant – 1 No. Peon cum Driver – 1 No., Peon – 1 No.

Accordingly, Ms.K.Deepti (Application Programmer), Mr.R.Arun Kumar (Professional Assistant-I), and Ms.R.Gayathri (Clerical Assistant) were selected from the waiting list of the interview conducted by Ramanujan Computing Centre (RCC) and appointed on 25.03.2022.

Mrs.S.Mohaneswari (Peon) was selected from the waiting list of Centre for Entrance Examinations (CEE) interview on 23.02.2022 and appointed on 08.03.2022. Mr.R.Divakar (Peon

cum Driver) was selected from the waiting list of the interview conducted by the Logistics Centre and appointed on 03.02.2022.

Since Mr.R.Divakar was relieved on 09.02.2022, Mr. C. Rajkumar was transferred from the Department of Instrumentation Engineering and engaged as Driver cum Peon on 21.04.2022

Since Ms.K.Deepti was relieved on 09.04.2022, Ms.T.Hemavathy was appointed from the waiting list for the interview conducted by the Centre for Distance Education on 18.05.2022.

To coordinate the ranking and accreditation activities and its related data analytics and automation of Data capture among all our stakeholders, it was proposed and approved to engage 4 No. of Project Associate-I and 2 No. of Project Associate-II for IQAC Office in addition to the existing manpower temporarily, accommodating their salary from Centre for Sponsored Research and Consultancy.

Ms.S.K.Rojaashree, Mr.M.Benjamin Benhur, Mrs.R.C.Rohini and Mr.I.Kesavan were selected as Project Associate-I through a written test and interview conducted on 07.01.2023 and Ms.S.K.Rojaashree, Mr..M.Benjamin Benhur, Mrs.R.C.Rohini joined their duty on 19.01.2023.

Mr.G.Vijay Sankar was selected as Project Associate-II through an interview conducted on 07.01.2023 and joined duty on 23.01.2023. In addition to the defined duties, Project Associate-II has to coordinate the IQAC team and represent the IQAC office.

Since Mrs.R.C.Rohini was relieved on 02.03.2023 and Mr.I.Kesavan did not join, Mr.E.T.Lokesh Kumar and Mr.J.Jeffrey Kevin, were appointed on 06.03.2023, who were on the waiting list. Current Staff are working with relevant extensions by getting the necessary approvals.

### **8.3.3 To inform and ratify the actions taken for strengthening the infrastructure of IQAC**

The actions taken to strengthen the infrastructure of IQAC were presented and ratified by the IQAC Council members. The proceedings and the photographs of the infrastructure is provided in Annexure-V.

The IQAC office was shifted from Administrative Building to the CPDE building on First Floor and has started functioning in the current premises from 12.07.2021. The existing infrastructure includes the following facilities:

- Office Room along with D-IQAC cabin and DD-IQAC cabin\_(201a, 201b, 201c)
- Conference Room (207)
- Sivalingam Hall (206)
- Annexure Room (202a)
- Annexure Room (202c)
- Storeroom (202f)

A Vehicle (Bolero TN 07 BU 5821) with a driver was allotted to the Director - IQAC to effectively coordinate all the activities across the university campuses and commute. Operational expenditures, including fuel, maintenance, and insurance charges, were met from the Controller of Examinations funds.

### **8.3.4 To Inform the Budget Estimates (B.E.) and Revised Estimates (R.E.) for the Financial Year 2021-22, 2022-23 and 2023-24**

The Budget Estimate (B.E.) and the Revised Estimate (R.E.) for the financial years 2021-22, 2022-23 and 2023-24 as given in Annexure-VI were presented to the IQAC Council members.

### **8.3.5 To Inform and ratify the purchase of items during the period November 2021 to March 2023**

The details regarding the purchase of non-consumable items following the University Procedure from 19.11.2021 to 31.03.2023 as given in Annexure-VII were presented and ratified by the IQAC Council members.

### **8.3.6 To consider and ratify the Statement of Expenditure for the Financial Year 2021-22 and 2022-23**

The statement of expenditure incurred under the various Heads of IQAC account during the financial years FY 2021-22 and 2022-23 as given in Annexure-VIII were presented and ratified by the IQAC Council members.

A sanction for Rs.4,00,000/- (Rupees Four Lakh only) was accorded on 28.02.2023 by IQAC as an advance, as the Revised Estimate (R.E. 2022-23) was not sufficient to meet the expenditures of March 2023 due to non-receipt of Rs.8,15,000 from the Budget Estimate (B.E 2022-23). This sanction is accorded to the Head of Account "M.H.No.4.5.33 - Internal Quality Assurance Cell" from the Head of Account "M.H.No.4.1.25 - Accreditation Expenses" towards the payment of Wages, Honorarium/Remuneration, and other expenses. This advance amount was assured to be settled from the University Grants allocated to IQAC in the Financial Year 2023-24, as per the financial and accounts manual of Anna University.

### **8.3.7 To inform and ratify the actions taken for NAAC 3rd Cycle Accreditation, enhancement of Outcome Based Education and NBA Accreditation activities**

#### **8.3.7.1. To inform and ratify the actions taken for NAAC 3rd Cycle Accreditation**

The actions taken by the IQAC for NAAC 3<sup>rd</sup> cycle reaccreditation, as given in Annexure-IX, were presented and ratified by the IQAC Council members.

The NAAC 2nd Cycle Accreditation validity was till September 2019. IQAC initiated and coordinated the NAAC 3rd Cycle Accreditation. As part of the accreditation process, IIQA data was submitted on 29.12.2022.

As per the Advice of the Honourable Vice-Chancellor to facilitate the NAAC data collection process, an external Software Service Provider, Anubhavam Technologies- Creatrix software, was engaged (VC approval dated 10.06.2022) for a year starting from 19.07.2022 to 18.07.2023. A core committee was formed to steer the activities through subcommittees and criteria leaders. Campus-level NAAC Coordinators, Campus-level IQAC Coordinators, Department-level IQAC Coordinators and Department-level NAAC Coordinators facilitated the data collection and evaluation. Criteria-wise teams were formed to verify and validate the responses and evidence.

Several meetings were conducted to review and refine the data. IQAC coordinated the preparation and submission of SSR, response to DVV, and follow-up on Student Satisfaction Survey as listed below.

The Status of SSR as displayed by NAAC is presented.

<b>NAAC 3rd Cycle Accreditation Activities</b>	<b>Date</b>
NAAC Steering Committee Formation	17.05.2022
NAAC Internal Evaluation Team (IET) Formation	17.05.2022
NAAC 3 <sup>rd</sup> Cycle Committee Meeting	25.05.2022
Data Capture for SSR Preparation initiated	16.09.2022
Campus Maintenance Facilities Initiate through Estate Officer	12.10.2022



Internal Verification and Validation Team (IVVT) Formation by Deans	15.10.2022
1 <sup>st</sup> Review Meeting for SSR Preparation	29.10.2022
SSR Evaluation by IET Members	05.12.2022 to 08.12.2022
IIQA Submission	29.12.2022
IIQA Approval	30.01.2023
NAAC SSR Submission	28.03.2023
NAAC Student Satisfaction Survey	28.03.2023
NAAC Peer Team Visit (PTV) Preparedness	20.04.2023
NAAC Data Verification and Validation (DVV) Clarification	22.04.2023
Reply to DVV Clarification	07.05.2023
Additional Evidence and DVV Clarification to NAAC	11.05.2023
SSR Qualified and next towards PTV visit date submission and Logistics Fee payment	13.06.2023

### **8.3.7.2 To inform and ratify the actions taken for enhancement of Outcome Based Education and NBA Accreditation activities**

The action taken by IQAC for enhancement of Outcome Based Education and NBA Accreditation activities were presented and ratified by the IQAC Council members. The details regarding the above is given in Annexure-X.

To enhance the practice of Outcome Based Education (OBE) and NBA Accreditation activities, IQAC organized an Invited talk on "Outcome Based Education (OBE): Curriculum Development Content Delivery and Assessment" on 17.11.2021 for the benefit of the faculty members of CEG, ACT and SAP Campuses at the Vivekananda Auditorium. On 19.11.2021, the same program was conducted at the Admin Block Seminar Hall of the MIT Campus to enrich the MIT Campus faculty members. Prof.V.Antony AroulRaj, Research Coordinator, Easwari Engineering College, presented the invited talk, and around 279 Faculty members participated.

As a follow-up activity, a University level committee was set up to discuss and recommend actions to institutionalize the OBE practices. Based on the deliberations of the NBA Committee and the Chairpersons;

The following actions were implemented to institutionalize the OBE Practices and are currently in process.

- IQAC collected the status of NBA Accreditation of various UG/ PG Programmes offered by various Departments in the four campuses.
- Based on the comprehensive information collected, the Departments eligible to apply for accreditation were identified.
- The concerned Deans were requested to take the necessary steps to apply for NBA Accreditation.

### **Applications for NBA Accreditations as AU-CEG Campus, AU-MIT Campus, Chennai:**

NBA directed to submit the applications under the respective campuses in response to the application submitted course wise (Email received by NBA Accreditation Bureau to the Registrar dated 31.03.2022). As per the direction of NBA and with the Vice-Chancellor's approval, three

applications (4793, 4892 & 4974) submitted under Anna University were withdrawn, and reapplications were submitted under the respective Campuses as follows.

**CEG Campus Programmes:**

**Application No. 4793-10/06/2020: (Status: e-SAR Submitted, Visit completed and Accredited as follows)**

B.E. Electrical and Electronics Engineering (6 years, 2022-23 to 2027-28)

B.E. Civil Engineering (6 years, 2022-23 to 2027-28)

**CEG Campus Programmes:**

**Application No. 6903-18/05/2022: (Status: e-SAR Submitted, Visit completed and Accredited as follows)**

B.E. Computer Science & Engineering (6 years, 2023-24 to 2028-29)

B.E. Electronics & Communication Engineering (6 years, 2023-24 to 2028-29)

B.Tech. Information Technology (3 years, 2023-24 to 2025-26)

B.E. Mechanical Engineering (3 years, 2023-24 to 2025-26)

**MIT Campus Programmes:**

**Application No. 7264-21/09/2022: (Status: e-SAR Submitted, Visit completed and Accredited as follows)**

B.E. Automobile Engineering (3 years, 2022-23 to 2024-25)

B.E. Electronics & Instrumentation Engineering (6 years, 2022-23 to 2027-28)

**MIT Campus Programmes:**

**Application No. 7175-11/08/2022: (Status: e-SAR submitted and awaiting Visit)**

B.E. Computer Science & Engineering

B.E. Electronics & Communication Engineering

B.Tech. Information Technology

B.E. Production Engineering

B.E. Rubber and Plastics Technology

**ACT Campus Programmes:**

**(Status: Preparation for application submission)**

B.Tech. Petroleum Engineering and Technology

B.Tech. Chemical Engineering

B.Tech. Leather Technology

B.Tech. Textile Technology

All remaining UG programmes and possible PG programmes will be planned for getting Accreditation.

## 8.4 For Information

### 8.4.1 To inform the National and International Ranking and Recognition of the University

IQAC initiated the formation of a core committee, including Nodal Officer, Campus Coordinators and Department-wise Coordinators, to collect and consolidate comprehensive data for submission to the National and Global Rankings of the Institution. Simplified formats were shared through emails to collect data under five categories: Teaching, Research, Graduate Outcome, Outreach and Perception. Several circulars were prepared and issued to all the information providers. Several review meetings were also arranged to ensure the validation and completion of work within the timelines.

The details of the Ranking and Recognition of the University under National and International Rankings were informed to the IQAC Council members. The certifications regarding the above is given in Annexure-XI.

#### National Institutional Ranking Framework (NIRF)

NIRF Category	2021	2022	2023
Overall	25	22	18
University	16	20	14
Engineering	18	17	13
Research	32	21	13
Management	57	49	49
Architecture	22	29	-

#### Quacquarelli Symonds (QS) Rankings

QS Category	2021	2022	2023	2024
World University	801-1000	801-1000	551-560	427
Engineering & Technology	388	-	289	***
Mechanical Engineering	301-350	301-350	201-250	***
Chemical Engineering	301-350	251-300	251-300	***
Electrical & Electronic Engineering	251-300	301-350	251-300	***
Computer Science & Info. Systems	551-600	401-450	351-400	***
Asia	196	232	185	105
BRICS	***	***	***	***
India	***	***	14	10

### Times Higher Education World University (THE-WUR) Ranking

THE-WUR Category	2021	2022	2023
World University	1001+	801-1000	801-1000
Asia University	351-400	-	***
India	37	18	***
Young University	301-350	251-300	251-800
Emerging Economics University	401-500	251-300	***
Engineering & Technology	-	401-500	401-500
Impact ranking: SDG 17 - Partnerships for goals	601-800	801-1000	801-1000
Impact Ranking: SDG 3 - Good health & well-being	601-800	601-800	601-800
Impact Ranking: SDG 5 - Gender equality	201-300	401-600	601-800
Impact ranking: SDG 6 - Clean water & sanitation	101-200	201-300	201-300
Impact Ranking: SDG 7 – Affordable and clean energy	101-200	201-300	401-600
Impact ranking: SDG 9 - Industry, Innovation & Infrastructure	201-300	201-300	101-200
Impact Ranking: SDG 13 – Climate actions	400+	301-400	301-400
Impact Ranking: SDG 15 – life on land	201-300	201-300	201-300

#### 8.4.2 To inform the various quality sustenance activities of IQAC during the period November 2021 to March 2023

The various quality sustenance activities of IQAC during the period November 2021 to March 2023 are listed below.

##### 8.4.2.1 AQAR Submissions

The IQAC Council members were informed about the status of AQAR Submissions for the assessment years 2020-21 & 2021-22.

The Annual Quality Assurance Report (AQAR) for the year 2020-21 was submitted as per the details given below:

S.No.	Details	Date of Submission	Syndicate Approval date
1	AQAR 2020-21	30.05.2022	Not yet submitted in Syndicate
2	AQAR 2021-22	In the process	***

The AQAR reports submitted thus far are uploaded to IQAC Website and are presented as hard copies for the kind perusal of the members.

##### 8.4.2.2 Quality Related Training Programmes Conducted by IQAC Team Members

The details of the Training programmes/Seminars/Workshops conducted by IQAC were presented to the IQAC Council members. The geo-tagged photographs of the training programmes are given in Annexure-X.

###### 2021-22

Organized One Day Workshop on "Dissemination of Quality Initiatives and Enhancements in the NBA Accreditation process" on 15.06.2022 for the benefit of faculty members of CEG, MIT, ACT, and SAP Campuses of Anna University at Hall of Guines-68, at the Department of Manufacturing Engineering.

##### 8.4.2.3 Quality Related Programmes Attended by IQAC Team Members:

The IQAC Council members were informed about the quality related programmes attended by the IQAC team members.

###### 2022-23

1. Dr.R.Gunasekaran attended the "Workshop on Ranking Improvement in Higher Educational Institutions" organized by the Ministry of Education in association with NBA held on 29.09.2022 at New Delhi.
2. Dr.R.Gunasekaran and Dr.A.Suresh Babu attended the "Workshop on Ranking Improvement in Higher Educational Institutions" organized by the Ministry of Education in association with NBA was held on 09.01.2023 at New Delhi.
3. Dr.G.J.Bhagavathiammal attended "Two Day Workshop on E-Content Development and Interactive EdTech Tools for Smart Class Teaching" held from 24.3.2023 to 25.03.2023, Organized by Centre for Faculty and Professional Development, Anna University, Chennai - 600025.

#### 8.4.2.4 Strength, Weakness, Opportunities and Challenges (SWOC) Meetings

The details of the SWOC meetings were presented to the IQAC Council members. The minutes of the meetings are provided in Annexure-X.

A series of meetings to discuss the last three years' achievements and SWOC analysis were conducted, chaired by the Honorable Vice-Chancellor. All the Heads of the Department and Directors of the Centres participated and presented their findings as detailed below. The meetings concluded with a way forward for the quality enhancement of respective Departments and Centres.

S.No	Date & Time of the SWOC meetings	Department/ Centres/ Deans Presented
1	14.05.2022, 10:00 am	Department of Electronics and Communication Engg./CEG Department of Electronics Engineering/MIT Department of Computer Science and Engineering/CEG
2	28.05.2022, 10:00 am	Department of Information Science and Technology/CEG Department of Information Technology/MIT Department of Mechanical Engineering/CEG
3	11.06.2022, 10:00 am	Department of Computer Technology/MIT Department of Industrial Engineering/CEG Department of Production Technology/MIT
4	16.07.2022, 10:00 am	Department of Media Science/CEG
5	12.09.2022, 3:00 pm	Dean - CEG Campus Dean - ACT Campus Dean - MIT Campus Dean - SAP Campus Centre for University-Industry Collaboration
6	13.09.2022, 3:30 pm	Planning and Development
7	14.09.2022, 3:00 pm	Estate Office Executive Wardens Deputy Wardens of all the campuses

#### 8.4.2.5 The Recognition Function for Award Received Faculty Members

The details of the recognition function and the awardees were presented to the IQAC Council members. The geo-tagged photographs are given in The minutes of meetings regarding the above is given in Annexure-X.

As per the direction of the Vice-Chancellor (Vice-Chancellor's approval dated 26.10.2022), it has been proposed to honor the faculty members who have received awards at the State/National/International levels appropriately with retrospective effect from the 2015-16 Academic Year. In this connection, faculty members who have received awards were requested to submit the details of the awards as above, along with proof documents, to the "Director - IQAC". A committee constituted by the Honorable Vice-Chancellor scrutinized and finalized the list to be considered for faculty incentives as per the University policy.

The following faculties are honored during the function held on 01.03.2023.

S.No	Name of The Faculty & Designation	Level (State / National / Intl.)	Name of the award	Date/Year of the Award	Name of the awarding Organization
1	Dr.Mohanlal D Professor, Mechanical Engineering, CEG	International	2019 Lower GWP Refrigeration and Air Conditioning Innovation Award	2019	United Nations Environmental Programme & American Society of Heating, Refrigerating and A-C Engineers Federation (ASHRAE)
2	Dr.Rajendran.N Professor, Chemistry, CEG	International	Top 2% Scientist in the World 2021	2021	Stanford University, USA
3	Dr.Sangeetha D. Associate Professor, Mechanical Engineering, CEG	International	Top 2% scientist in the world for 2020	2021	Stanford University and Elsevier
4	Dr.Sangeetha D Associate Professor, Mechanical Engineering, CEG	International	Top 2% scientist in the world for 2021	2021	Stanford University and Elsevier
5	Dr.Sangeetha D Assistant Professor (Sr.Gr), Information Technology, MIT	International	Healthcare Challenge Award at the Open Innovation Hackathon	2017	UC Berkeley, HAAS School of Business
6	Dr.Gunasekaran R Professor, Computer Technology, MIT	National	Professional Achievement	2017	IEEE Madras Section
7	Dr.Jaya.K.P Professor, Civil Engineering, CEG	National	Best Woman Engineer 2019	11.03.2019	Institution of Engineers India (IEI), Tamil Nadu State Centre, India
8	Dr.Kanmani S. Professor, Civil Engineering , CEG	National	Eminent Engineering Personality	25.08.2017	The Institution of Engineers (India)
9	Dr.Ramesh.R Professor, Electrical and Electronics Engineering, CEG	National	Best Programme (NSS)Coordin ator Award (First)	24.09.2022	Ministry of Youth Affairs, Govt of India

10	Dr.Ranjani Parthasarathi Professor Information Science and Technology, CEG	National	Eminent Engineering Personality	15.02.2020	The Institution of Engineers (India)
11	Dr.Kanmani S. Professor, Civil Engineering, CEG	State	Tamil Nadu Scientist Award 2016	22.10.2022	Tamil Nadu State Council for Science and Technology
12	Dr.Palanivelu.K Professor, Civil Engineering, CEG	State	Tamil Nadu Senior Scientist Award in Environmental Sciences, 2018	26.2.2021	Science city, Chennai, Government of Tamil Nadu

#### 8.4.2.6 Development of Automation Process for Combined Data Collection

The IQAC Council members were informed about the development of automation process for combined data collection.

Cognitive Platform Solutions (CPS) is a third-party e-Governance solution provider engaged by Anna University and sponsored by Alumni of the CEG campus to deploy a partial e-Governance solution to Anna University.

IQAC, in coordination with the Centre for e-Governance and Cognitive Platform Solutions, is developing an automation system to collect data for all the rankings and accreditations from all the stakeholders. The Project Associates and the IQAC Team are actively finalizing the requirements and coordinating the development process.

#### 8.4.2.7 Analysis of NAAC, QS & NIRF Ranking

The IQAC Council members were informed about the analysis done regarding the NAAC Accreditation, QS-WUR Rankings and NIRF Rankings.

Using Benchmark Institutions' and Anna University's data, a chain of detailed analysis processes was carried out by IQAC Team. Findings and recommendations were listed and considered for Actions to be taken/Way Forward points.

#### 8.4.2.8 Facilitation for obtaining feedback from Stakeholders

The details regarding the feedback process done by IQAC were informed to the IQAC Council members.

IQAC facilitated conducting the Exit survey to get feedback from the outgoing students as part of the indirect assessment of the Attainment of POs and PSOs and other aspects of the programme. The Programme-wise feedback received was shared with the respective HODs to analyze and prepare an action-taken report. Details of the same are presented on IQAC Website.



#### 8.4.2.9 Coordination of Policy Drafting

The IQAC Council members were informed about the coordination of IQAC in drafting below listed policies

IQAC coordinated with the Director, Planning and Development to draft the following Institutional Policies. All these policies were revised in 2022 and uploaded to the University website.

1. Green Campus Policy
2. Environment and Energy Policy
3. e-Governance Policy
4. Information Technology (IT) Policy
5. Gender and Social Non-Discrimination Policy
6. Gender Empowerment and Social Equity Policy
7. Policy on Scholarships and Freeships
8. Faculty Incentive Policy
9. Resource Mobilization and Funding Policy
10. Grievance Redressal Policy

#### 8.5 For Discussion and Approval of Action Plan

##### 8.5.1 To discuss the concerns raised by NAAC External Verification & Validation Team (EVVT) and the actions taken

The following metrics, as per the NAAC 3rd Cycle Accreditation criteria, are identified and listed below for consideration and suggestions from the council. Actions to be taken for these points are covered in the "Way Forward (2023-24).

S.No	Metric No.	Weightage	Metric Description
1	1.3.2	10	Number of value-added courses for imparting transferable and life skills
2	1.3.3	10	Average percentage of students enrolled in the value-added courses
3	1.3.4	5	Percentage of students undertaking field projects/research projects/internships
4	2.4.2	15	Percentage of full-time teachers with Ph.D.
5	2.4.4	10	Teachers who received awards, recognition and fellowships at State, National, and International levels
6	2.5.1	15	Number of days for declaration of results
7	3.1.2	3	Provision of seed money to teachers for research
8	3.1.3	3	Teachers receiving national/international fellowship/financial support from various agencies for advanced studies/research
9	3.1.6	5	Percentage of Departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR, and other recognitions.
10	3.2.3	5	Number of research projects per teacher funded by government and non-government agencies.
11	3.4.4	10	Number of Ph.D.s' awarded per teacher
12	3.4.5	15	Number of research papers per teacher in the Journals notified on the UGC website
13	3.4.6	15	Number of books and chapters in edited volumes/books published & papers published in national/international conference proceedings.

14	3.6.4	12	Average percentage of students participating in extension activities
15	5.2.2	15	Average percentage of placement of outgoing students
16	5.2.3	15	Percentage of recently graduated students who have progressed to higher education
17	6.3.2	10	Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fees of professional bodies.
18	6.3.4	8	Average percentage of teachers undergoing online/face-to-face Faculty Development programmes (FDP).
19	7.1.1	5	Measures initiated by the Institution to promote gender equity during the last five years.
20	7.1.2	5	The Institution has facilities for alternate sources of energy and energy conservation measures 1.Solar energy 2.Biogas plant 3.Wheeling to the Grid 4.Sensor-based energy conservation 5.Use of LED bulbs/ power efficient equipment
21	7.1.3	4	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste 1.Solid waste management 2.Liquid waste management 3.Biomedical waste management 4.E-waste management 5.Waste recycling system 6.Hazardous chemicals and radioactive waste management
22	7.1.6	5	Quality audits on environment and energy are regularly undertaken and any awards received for such green campus initiatives: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/ awards 5. Beyond the campus environmental promotion activities
23	7.1.7	4	The Institution has disabled-friendly, barrier free environment. 1.Built environment with ramps/lifts for easy access to classrooms. 2.Divyangjan friendly washrooms 3.Signage including tactile path, lights, display boards and signposts 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5.Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
24	7.1.9	4	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties, and responsibilities of citizens

25	7.1.11	5	Institution celebrates/organizes national and international commemorative days, events, and festivals
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### 8.5.2 To discuss the checklist for Academic and Administrative Audit and to approve the action plan for Academic and Administrative Audit

According to NAAC, Academic Audit is a scientific and systematic method of reviewing the quality of academic processes in the institution for quality assurance and enhancing the quality of educational activities in HEIs. Academic Audit currently is limited to the periodic Audit of the Question papers for their format and quality.

An Administrative Audit is a process of evaluating the efficiency and effectiveness of the administrative procedure, assessment of policies, strategies and functions of the various administrative Centres/Units, control of the overall administrative system, etc. Administrative Audit practiced currently is limited to Finance Audit.

The primary objectives of Academic and Administrative Audits are:

- To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units.
- To suggest methods for improvement and for overcoming weaknesses.
- To identify the bottlenecks in the existing administrative mechanisms.
- To Identify the opportunities for academic reforms, administrative reforms, examination reforms, etc.
- To evaluate the optimum utilization of financial and other resources.
- To suggest methods for continuous quality improvement, keeping criteria and reports by NAAC and other bodies.

SWOC meetings of all the units chaired by the Vice-Chancellor are scheduled to identify the Strengths, Weaknesses, Opportunities and Challenges of individual units.

A checklist of items that may be considered for Academic and Administrative Audit (AAA) given in Annexure-XII, is presented for the consideration of the IQAC Council members and suggestions of actions on process and periodicity to carry out the Academic and Administrative Audit. It could be an internal exercise every year and with the involvement of external peers once in three years.

- Data compilation for the completed academic year and self-assessment by respective Departments/ Centres by September of the current academic year.
- Evaluation of the self-assessment by respective Departments/Centres for the completed academic year by October of the current academic year.

The outcome of AAA may be placed before the IQAC Council, and a plan of action can be prepared to implement the suggestions accepted by IQAC. The AAA may consider the following Benchmarks and track their achievement.

Academic Benchmarks	Benchmark fixed in 7 <sup>th</sup> EC Meeting	Status as of 2021-22	Benchmark fixed in 8 <sup>th</sup> EC Meeting
Average pass percentage of students	>90%	95.75%	> 90%
Average placement of students (on-campus)	>70%	63.92% (NAAC SSR)	> 80%

Average drop-out percentage of students	<2%	5-10%	< 2%
Declaration of results	< 15 days	25 days	< 15 days
Number of books per student in the library	>20	~23.49	>30 to 35
Faculty/Student ratio	< 1:15	1:13.6	< 1:15
Student/Computer ratio	< 3:1	3:1	< 3:1
Percentage of teachers with Ph.D qualifications	100%	78.75%	100%
Percentage of teachers with Post-Doctoral qualifications	> 25%	<1%	> 10%
Academic audit periodicity	Every year	No audit conducted	Every Semester

<b>Research Benchmarks</b>	<b>Benchmark fixed in 7<sup>th</sup> EC Meeting</b>	<b>Status as of 2021-22</b>	<b>Benchmark fixed in 8<sup>th</sup> EC Meeting</b>
Number of ongoing research projects per Dept.	>2	~3 (107/35)	5 per year (Based on Size)
Number of ongoing research projects per Professor	None	>1 (107/852)	1 per year (or) 2 per 3 years
Percentage of Departments with UGC-SAP/CAS/DST-FIST	>50%	37%	80%
Number of Patents per Department	>5	3	>5 per year
Number of Technology Transfers per year	>1 per year	2 per year	>5 per year
Average Ph.D. output per Dept. per year	>3	>9	>10 per year
Average Quality publication per faculty per year	>2	2.807	>5 per year
Number of Conferences conducted per year per Department	>1	0	> 1 per year

<b>Accreditation Boards</b>	<b>Benchmark fixed in 7<sup>th</sup> EC Meeting</b>	<b>Status as of 2022-23</b>	<b>Benchmark fixed in 8<sup>th</sup> EC Meeting</b>
NAAC	A++	In Process	A++ (> 3.7 out of 4) in 3rd Cycle
NBA	All the eligible UG/PG programmes in a phased manner	8 UG Programmes	All the eligible UG/PG programmes in a phased manner (before 2025)

Ranking Boards	Benchmark fixed in 7 <sup>th</sup> EC Meeting	Latest released Rankings	Benchmark fixed in 8 <sup>th</sup> EC Meeting		
NIRF	Within Top 10 in All Categories	2023 Rankings		Overall	1 - 10
		Overall	18		
		University	14	University	1 - 10
		Research	13	Research	1 - 10
		Engineering	13	Engineering	1 - 10
		Management	19	Management	1 - 40
		Architecture	***	Architecture	1 - 25
QS – World University Rankings	Top 600	427 <sup>th</sup> (2024 Rankings)	Top 375		
QS – BRICS Country Ranking	75	***	Top 50		
QS – Asian Countries	Top300	***	Top 50		
THE – WUR	***	800 - 1000	Top 500		
THE – Impact Rankings	***	***	Top 50 – 100 based on SDGs		

UPE (UGC) Recognition : 2nd phase

IOE Status (Institution of Eminence) : Recognition from UGC/MHRD

**8.5.3 To discuss the actions for strengthening IQAC and approve the IQAC Roadmap for 2023-24.**

The IQAC's Roadmap 2023-24 given below was presented for the consideration and approved by the council members.

**IQAC Roadmap 2023-24**

<b>Month</b>	<b>Category</b>	<b>Details of Activity</b>
July 2023	AAA&R	Preparations for NAAC Peer Team Visit
	AAA&R	Conducting NAAC Mock Visits (Internal and External)
	AAA&R	AQAR 2021-22 Data Preparation and Submission
	AAA&R	QS 2024 Sustainability - Data Collection, Preparation and Submission
	AAA&R	THE Subject validation 2023 - Preparation and Submission
	AAA&R	Facilitation & Coordination for CEG Campus NBA Appeals
	Automation	Finalizing the Automation Process for AU-Combined Data Collection System
	Finance	IQAC - Budget - R.E 2023-24 & B.E 2024-25 - Review and Purchase preparations
	Trainings	Reopening of Sivalingam Hall & Training programme on "NAAC SSR & PTV Preparedness" - Dr.R.Gunasekaran
	Trainings	Collaborative Workshop with VIT at VIT Chennai Campus on "Implementation of Quality Initiatives & Practices towards Excellence" - Dr.A.Suresh Babu
	Review meetings	SWOC Analysis meetings for CEG UDs - 3 Depts x 2 Days = 6 Depts (DCIV, DEEE, DMIN, DoME, DPHY, DCHY)
	Quality Initiatives-Specific	Research Publications Status - IRINS - Analysis & Review - I
	Quality Initiatives-Specific	Policies making and Revision carried out - Status Review - I
	Quality Initiatives-Specific	Review Discussion with Deans - Regarding Faculty, ICT, Classrooms, Infrastructure, Academics, etc.
	Quality Initiatives-Specific	Review on Campus/Depts/Centres Websites updations - I
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days Celebrations - Implementation and Review
Internal Meetings	Conduct of IQAC Internal Monthly meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report	

	Internal Meetings	Conduct of IQAC Internal Weekly meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report	
	Website	Weekly update of IQAC website	
August 2023	AAA&R	NAAC Peer Team Visit or Conduct NAAC Mock Visits (Internal and External)	
	AAA&R	Facilitation & Coordination for NBA Team Visit - MIT Campus	
	AAA&R	Facilitation & Coordination for CEG Campus NBA Appeals	
	AAA&R	Facilitation & Coordination for NBA Accreditation - ACT Campus	
	Automation	Implementing the Automation Process for AU-Combined Data Collection System	
	Finance	IQAC - Budget - R.E 2023-24 & B.E 2024-25 - Review and Purchase preparations	
	Trainings	Workshop on "How can win Sponsored Research Projects?" by Vice-Chancellor - Dr.R.Gunasekaran/Dr.K.Indra Gandhi	
	Trainings	Collaborative Workshop with VIT in AU on "Implementation of Quality Initiatives and Best Practice towards Quality Excellence" - Dr.A.Suresh Babu	
	Review meetings	SWOC Analysis meetings for University Departments - 2 days- 3 Departments per day - ACT Campus UD's	
	Quality Initiatives-Specific	Review Discussion with EO (CCCDM, CWR, CES, IOM, IRS, IES) - Regarding Infrastructure Sustainability Initiatives and Annual Maintenance Calendar - I	
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar	
	Quality Initiatives-Regular	Department/Centre level Meeting details collection and analysis	
	Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review	
	Infrastructure	IQAC Office Infrastructure Revamp (If approved)	
		Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
		Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website	
September 2023	AAA&R	NAAC Peer Team Visit or NAAC - Post Accreditation or Peer Team Visit activities If any	
	AAA&R	Facilitation & Coordination for NBA Team Visit - MIT Campus	
	AAA&R	Facilitation & Coordination for NBA Accreditation - ACT Campus	
	AAA&R	THE WUR - Impact Ranking 2024 data preparation	

	Automation	Implementing and Review the Automation Process for AU-CDCS.
	Finance	IQAC - Budget - R.E 2023-24 & B.E 2024-25 - Review and Purchase preparations
	Trainings	Workshop for Faculty & Staff on "Automated CDCS Process" - Dr.V.T.Perarasu
	Trainings	State / National Level Conference on NIRF Ranking for AU-UD, CC, RC Affiliations -Dr.R.Gunasekaran/Dr.A.Suresh Babu
	Review meetings	SWOC Analysis meetings for University Departments - 2 days-3 Departments per day - MIT Campus UDs
	Quality Initiatives-Specific	Academic & Administrative Audit- Phase I
	Quality Initiatives-Specific	IQAC - Inventory & Stock Verification process
	Quality Initiatives-Specific	Review Discussion on Alumni Affairs with CARCA, AACEG, ACTAA, MITAA, SAPAA - Strengthening Alumni Contributions
	Quality Initiatives-Specific	Exit Survey and Feedback Collections
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days Celebrations - Implementation and Review
	Infrastructure	IQAC Office Infrastructure Revamp (If approved)
	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website
October 2023	AAA&R	NAAC - Post Accreditation or Peer Team Visit activities If any
	AAA&R	AQAR 2022-23 Data Collection and Preparation
	AAA&R	NIRF 2024 Data Collection and Preparation
	AAA&R	Facilitation & Coordination for NBA Team Visit - MIT Campus
	AAA&R	Facilitation & Coordination for NBA Accreditation - ACT Campus
	AAA&R	Facilitation & Coordination for NBA Team Visit - CEG Campus
	AAA&R	THE WUR - Impact Ranking 2024 - Data preparation and Review



	Automation	Implementing Automation Process for AU-Combined Data Collection System
	Finance	IQAC - Budget - R.E 2023-24 & B.E 2024-25 - Details submissions
	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 Centres - CFR, CIR, RCC, CeGov, ACoE, AUSB)
	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 New Centres) 1-6
	Trainings	Awareness Seminar/Workshop on "Towards Sustainability by using 17 SDGs" - Dr.A.Kaviyarasu, in line with EO & Centres.
	Trainings	Training for Faculty on "Practising the OBE and Question paper preparation as per Bloom's taxonomy"" - Dr.G.J.Bhagavathiammal
	Quality Initiatives-Specific	Academic & Administrative Audit- Phase II
	Quality Initiatives-Specific	Exit Survey and Feedback Collections & Review
	Quality Initiatives-Specific	Policies making and Revision carried out - Status Review - II
	Quality Initiatives-Specific	Review on Campus/Depts/Centres Websites updations - II
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review.
	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website
November 2023	AAA&R	Post NAAC Peer Team Visit activities If any
	AAA&R	AQAR 2022-23 Data Collection, Preparation and Review
	AAA&R	NIRF 2024 Data Collection and Preparation
	AAA&R	THE WUR - Impact Ranking 2024 - Data Review and Submission
	Automation	Implementing Automation Process for AU-Combined Data Collection System
	Trainings	Training Programme on "Improving the Footfall and Library e-resources" - Dr.A.Kaviyarasu
	Trainings	Workshop for Faculty on "How to write/publish Quality Research Papers?" - IRINS Top 10 Professors - Dr.D.Sangeetha

	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 Centres (EDIC, CSRC, CIPR, CED, TEC, AIC)
	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 New Centres) 7-12
	Quality Initiatives-Specific	Exit Survey and Feedback Collections - Analysis and Final Data upload in IQAC Website
	Quality Initiatives-Specific	Review Discussion with EO (CCCDM, CWR, CES, IOM, IRS, IES) - Regarding Infrastructure Sustainability Initiatives and Annual Maintenance Calendar - II
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review
	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website
December 2023	AAA&R	AQAR 2022-23 Data Review and Submission
	AAA&R	NIRF 2024 Data Collection, Preparation and Review
	AAA&R	THE WUR - Impact Ranking 2024 data preparation
	AAA&R	QS 2025 - World University Rankings and QS Asia Rankings - Data Collection and Preparation
	Quality Initiatives-Specific	Environmental related Audits - Phase I
	Trainings	Seminar/Workshop on "ICT integrated Teaching-Learning Process" - Dr.D.Sangeetha
	Trainings	Workshop for Staff members on " Eisenhower Matrix - Importance and Urgent" - Dr.G.J.Bhagavathiammal (In line with AU-TVS)
	Finance	IQAC - Budget - R.E 2023-24 & B.E 2024-25 - Purchase Status Review
	Review meetings	SWOC Analysis meetings for CEG UDs - 3 Depts x 2 Days = 6 Depts (DPPT, DOMS, DoMP, DGEO, DENG)
	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 New Centres) remaining
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review

	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website
January 2024	AAA&R	NIRF 2024 Data Review and Submission
	AAA&R	AICTE - EoA 2024-25 process
	AAA&R	QS 2025 - World University Rankings and QS Asia Rankings - 2025 - Data Review and Submission
	AAA&R	THE World University Rankings - Data Collection and preparation
	AAA&R	Facilitation & Coordination for NBA e-SAR - for CEG Campus 5 UG Programmes
	Finance	IQAC - Budget - R.E 2023-24 & B.E 2024-25 - Purchase Status Review
	Trainings	Technology Enabled Learning and Life-long Self-learning (CFD) - Teachers (will teach to Students and implement) -Dr.V.T.Perarasu
	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 Centres (CAC, UL, CFPD, CEW, POSH, HC)
	Quality Initiatives-Specific	Policies making and Revision carried out - Status Review – III
	Quality Initiatives-Specific	Research Publications Status -IRINS Analysis & Review – II
	Quality Initiatives-Specific	Review on Campus/Depts/Centres Websites updations - III
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days Celebrations - Implementation and Review
	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website
February 2024	AAA&R	NIRF 2024 Data Review and Submission
	AAA&R	AICTE - EoA 2024-25 process (Support)
	AAA&R	QS 2025 - World University Rankings and QS Asia Rankings - 2025 - Data Review and Submission (If extended)

	AAA&R	THE World University Rankings - Data Collection and preparation
	Finance	IQAC - Budget - R.E 2023-24 & B.E 2024-25 - Purchase Status Review
	Trainings	Training on "How to handle stress and Live your potential - Dr.K.Indra Gandhi
	Trainings	Workshop for Staff members on "Personal Development and Time Management" - Dr.G.J.Bhagavathiammal (In line with AU-TVS)
	Review meetings	SWOC Analysis meeting for Centres – Reserved
	Quality Initiatives-Specific	Review Discussion with EO (CCCDM, CWR, CES, IOM, IRS, IES) - Regarding Infrastructure Sustainability Initiatives and Annual Maintenance Calendar - III
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review
	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website
March 2024	AAA&R	AICTE - EoA 2024-25 process (Support) (If extended)
	AAA&R	THE World University Rankings - Data Collection and preparation (If extended)
	Finance	IQAC Budget - R.E 2023-24 & B.E 2024-25 - Review & Finalization
	Finance	IQAC Budget - R.E 2024-25 & B.E 2025-26 – Request
	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 Civil Centres (CWR, CES, CCCDM, IRS, IOM, BTC)
	Trainings	Training - Reserved or Training for Staff or Awareness on "NPTEL online certification for students and faculty members" - Dr A.Kaviyarasu
	Quality Initiatives-Specific	Academic & Administrative Audit- Phase III
	Quality Initiatives-Specific	Feedback Collections for Even Semester
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis

	Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review
	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website
April 2024	AAA&R	AICTE - EoA 2024-25 process (Support) (If extended)
	AAA&R	THE World University Rankings - Data Collection and preparation (If extended)
	AAA&R	QS 2024 - Subject Rankings University Rankings – Analysis
	Finance	IQAC Budget - R.E 2024-25 & B.E 2025-26 - Purchase Preparation
	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 MECH Centres (CWS, AUFRG, IES, EDD, RAC)
	Trainings	Training for Faculty and Staff on "Capacity Building Workshop on Quality Initiatives for Higher Education" - Dr.K.Indra Gandhi
	Trainings	Workshop for Staff members on "Soft skills, Communication skills, Life skills and Awareness and Emerging Trends - Dr.G.J.Bhagavathiammal (In line with AU-TVS)
	Quality Initiatives-Specific	Academic & Administrative Audit- Phase IV
	Quality Initiatives-Specific	Exit Survey and Feedback Collections, Review, Analysis, Final Data upload in IQAC Website
	Quality Initiatives-Specific	Review on Campus/Depts/Centres Websites updations – IV
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review
	May 2024	Internal Meetings
Internal Meetings		Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
Website		Weekly update of IQAC website
AAA&R		QS 2025 Sustainability - Data Collection, Preparation and Submission
Finance		IQAC Budget - R.E 2024-25 & B.E 2025-26 - Purchase Status & Review

	Trainings	Training programmes on "Guidance & Counselling to Students" - Dr.K.Indra Gandhi
	Trainings	Training - Reserved for missed trainings / Training on "Institutional Management & Administrative Procedures21" - Dr.V.T.Perarasu
	Review meetings	SWOC Analysis meeting for Centres - 2 days x 3 Centres per day= 6 ECE (NHHID, CME, OTHERS)
	Review meetings	SWOC Analysis meeting for Centres - Reserved
	Quality Initiatives-Specific	Review Discussion with EO (CCCDM, CWR, CES, IOM, IRS, IES) - Regarding Infrastructure Sustainability Initiatives and Annual Maintenance Calendar - IV
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis
	Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review
	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website
June 2024	AAA&R	QS 2025 Sustainability - Data Preparation and Submission
	AAA&R	NIRF 2024 Rankings - Analysis
	AAA&R	QS 2025 - World University Rankings - Analysis
	AAA&R	THE WUR & Impact Rankings 2024 - Analysis
	Finance	IQAC Budget - R.E 2024-25 & B.E 2025-26 - Purchase Status & Review
	Trainings	Training - Reserved for missed trainings/Training on Grammarly and other Technical Tools for Effective Documentation" - Dr.D.Sangeetha
	Review meetings	SWOC Analysis meeting for Centres - Reserved
	Quality Initiatives-Specific	Policies making and Revision carried out - Status Review - IV
	Quality Initiatives-Specific	Environmental related Audits - Phase II
	Quality Initiatives-Regular	Quality Initiatives as per periodical directions from Vice-Chancellor & Registrar
	Quality Initiatives-Regular	Department/ Centre level Meeting details collection and analysis
Quality Initiatives-Regular	National and International Days celebrations - Implementation and Review	

	Internal Meetings	Conduct of IQAC Internal MONTHLY meetings (with DIQAC & SPoC), Minutes preparation and Monthly Progress Report
	Internal Meetings	Conduct of IQAC Internal WEEKLY meetings (Within D, DD, CC & Office staff), Minutes preparation and Monthly Progress Report
	Website	Weekly update of IQAC website

#### **8.5.4 Expansion of Infrastructure**

The IQAC Council members recommended the submission of expansion of infrastructure listed below.

##### **8.5.4.1 IQAC Office in a Prominent location in the Campus with adequate workspace**

It is submitted that space is required for further expansion of IQAC to accommodate Deputy Directors, Campus Coordinators, AAA&R Documents Display Hall for AAA&R Expert Visit, Document Storage Room, UPS Room, Store Room, Staffs Rest Room, Common Room to enhance the further Quality initiative activities to reach the goals in AAA&R process and retain the Institute's National and International reputation and to reach higher positions in Higher Education. In this connection, the rooms on the first floor (202B, 202D, 202E, 202F, 202G) may be added to the IQAC office.

In addition, to conduct the AAA&R-related External and Internal Expert Team Meetings, a conference hall may be created. In this connection, Room No. 302 (used by CED for students' activities) may be attached to IQAC with restroom facilities.

##### **8.5.4.2 IQAC Name Board in a Prominent Location in the Building**

Various committees concerning Accreditation and other quality initiatives may visit the IQAC office. Hence it is essential to have the name board of IQAC in a prominent place at the entrance of the building.

##### **8.5.4.3 Lift Facility in the Building**

Various committees in connection with Accreditation and other quality initiatives may visit the IQAC office and participate in the meetings. The visiting team may consist of elders and physically challenged, so a lift facility may also be provided in the building.

#### **8.5.5 Action for strengthening IQAC as proposed by IQAC**

The accreditation and Ranking process of an institution is a continuous process. Regular staff with managerial education background to take care of quality sustenance in the Accreditation and Ranking process is very much needed in the IQAC office and is submitted for the consideration of the Executive Council.

## **WAY FORWARD (2023-2024)**

IQAC is a participative cell of the University that works on evolving strategies to remove deficiencies and enhance quality, thus channelizing the University's efforts towards achieving holistic academic excellence. IQAC, through the experience of data preparation and compilation, identifies the following recommendations as a way forward.

### **Recommendations for the Head of the Institution:**

- Arrangements to a scheduled calendar to celebrate national/international Commemoration days through Departments/ Centres.
- Anti-bribery and corruption policies for the institution are to be derived and displayed on the website.
- A Coordinator with a team for the sustainable development activities of the institution.
- Student membership in the governing council of the institution.
- Research Interest Groups (RIG) with a multi-disciplinary background are to be allowed without departmental barriers on working hours.
- Autonomy in fundraising by Heads of Department/Directors of Centers as part of decentralization strategy through outsourcing facilities of the Centres/Departments, conducting courses/conferences, and industrial consultancy as per the financial norms of the University.
- Centralized instrumentation facility with transparent online provision for booking.
- Media coordinator to be identified to disseminate information on University activities on social needs daily.
- Sustainable procurement and investment policies to be derived and practiced.

### **Recommendations for the Director - Centre for Academic Courses (CAC):**

- More courses to be mapped to Employability/Entrepreneurship.
- Value-added courses for imparting life skills need to be included.
- Inclusion of Industry and Employers' and Academic Experts in the Curriculum revision.
- Inclusion of suggestions made using Feedback analysis shared by IQAC for continuous improvement.
- Standardization of Outcome Based Education (OBE) related initiatives to be focused on.
- OBE Procedures to be included in the Regulation.
- Periodicity of Annual Academic Audits to be mentioned in the regulation and with checkpoints.
- Simplified procedures (Ready Reckoner) to recognize Online Courses like SWAYAM, e-Pathshala, and MOOC with credit consideration.
- Modular programs may be planned to expand the horizon of knowledge coverage.
- Flexible classroom attendance based on the performance of students.
- Flexible internal and continuous evaluation to assess the performance of all categories of Students.
- Inclusion of beyond-the-classroom learning in the assessment pattern.

### **Recommendations for the Deans of the Campuses:**

- Extension activities in the institute-neighborhood community through National Service Scheme (NSS), National Cadet Corps (NCC), and Youth Red Cross (YRC) to sensitize the students toward community needs.
- Arrangement to collect the reports (Attendance, Geotagged Photographs) of the activities as per the requirement of Accreditations and Rankings and publish them on the website.



- Recognition of social activities/services of faculty members and students through awards/certificates and publishing on the website.
- Financial provisions for extension and outreach in the budget of the University.
- The Scholarship details need to be documented by the respective campus at the time of approval of various central/state/non-government organizations, along with the profile of the students to classify as per the requirements of Accreditation and Ranking purposes.
- The Dean, an Ex-Officio Member of the respective Campus Alumni Association, may sensitize their alums to document all their activities and request them to extend the support of their Alma Mater on Accreditation and Ranking activities.
- Faculty Coordinators for the societies and clubs may be requested to orient the students to report the activities as per the IQAC report template and ensure the completeness of the report.
- An efficient mechanism to ensure the improvement of the number of students involved in social activities.

#### **Recommendations for the Director - Educational Multimedia Research Centre (EMRC):**

- A customized Learning Management System (LMS) has to become operational through a specific portal by appointing a Coordinator to coordinate admission, facilitation, and examination. Maintenance of data on enrollment, credits transferred, and the students.

#### **Recommendations for the Heads of the Departments (HoDs):**

- Mechanisms to support slow and advanced learners in coordination with the faculties. Diverse-students-centric teaching methods are to be listed out with efficient record maintenance.
- To ensure students graduate in the stipulated period, conducting remedial/coaching classes is to be entertained.
- Lecture Halls/Seminar Halls to be enhanced with ICT facilities with budget provisions.
- Department Library Logbooks and Stock Registers are to be maintained in hard and soft copies.
- Classified records on operational and capital expenditures are to be maintained.
- Faculty may be encouraged to attend online and face-to-face faculty development programs for not less than a week.
- The status of final-year outgoing students may be tracked in their LinkedIn Profiles with the help of an automated process.
- Arrangements to maintain the data of all the financial support to the faculties (Membership Fee, attending conference/Seminar/Workshop) and students (attending Conference/Seminar/Workshop and Project work) and to be routed through a single channel.
- Student Alumni coordinator to be nominated for each Department to create awareness about the Alumni activities to enhance the support of alumni for the Department's development.

#### **Recommendations for the Additional Controller of Examinations (ACoE):**

- Quality Assurance on conducting examinations (Pre and Post audits) and Evaluation reforms such as Digitization to facilitate CO/PO mapping.
- Schedule of Examination, including date of declaration of result (within 15 days from the last examination date)

#### **Recommendations for the Director - Recruitment Cell (R-Cell):**

- Teachers with Ph.D. qualifications in the appointments.

- Time frame based mechanisms and policies to fill the vacancies in the Teaching and Non-Teaching positions in line with the Student Faculty Ratio and Faculty Retirements.

**Recommendations for the Director - Centre for Admissions (CFA):**

Year Wise Records on the following

- Number of Students applied for Courses offered by the University.
- Number of Students allotted for Courses offered by the University.

**Recommendations for the Director - Centre for Sponsored Research and Consultancy (CSRC):**

- A well-defined policy to provide seed money for the faculty members to promote research.
- Incentive policies to encourage faculties to apply for sponsored research and consultancy projects.

**Recommendations for the Director - Centre for Research (CFR):**

- Formation of Research Ethics Committee to ensure a fair environment to escalate key ethical concerns. Programmes on research ethics to be conducted and documented.
- Mapping of Research thesis and Research Articles with SDG goals.
- Faculty members are to be encouraged to publish in Q1 journals with financial support for Over length pages.

**Recommendations for the Director - Centre of International Affairs (CIR):**

- International Research Networking to be encouraged with financial support.
- Collaborative research and teaching through faculty exchange MoUs.
- Inviting faculty members from top 500 QS ranking International Institutions for a minimum period of three months
- Other State and Foreign Nationals Admissions are to be improved to enhance Regional Diversity.
- Arrangement for Periodic Interactions with faculty members of highly ranked institutions (National and International).

**Recommendations for the Director - Ramanujan Computing Centre (RCC):**

- Campus wide uninterrupted Wi-Fi and Internet facilities.
- Wi-Fi facility for guests during Conferences/Seminars/Workshops and official visits.
- Uniform and Dynamic web pages for the Departments and Centres for live data and dynamic updation
- Procurement and Centralization of licensed software for effective utilization among all the stakeholders.

**Recommendations for the Estate Officer (EO):**

- Policy on Recycling, Reuse of waste.
- Greed audits and energy audits are to be carried out every year.
- Classified records on operational and capital expenditures to be maintained.
- Overall campus cleanliness needs to be ensured.
- Policy on Drug-free campus to be derived and displayed.
- Road safety measures through signboards.
- Report on direct or indirect Greenhouse gas Emissions in the environment and progress towards net zero every year.
- Report on Investments made in sustainable practices.

#### **Recommendations for the Director - Centre for University-Industry Collaboration (CUIC):**

- Mechanisms to capture on-Campus Placement Offer letters/Appointment Orders.
- Availability of all the documents related to internships
- Documentation of Industrial interaction and training
- Collaboration with neighborhood industries and student visits encouragement

#### **Recommendations for the Chairman - Anna University Sports Board (AUSB):**

- Sports quota students are to be tracked and reviewed for their sports contributions.
- Indoor game facilities to be enhanced.
- Effective Documentation on sports achievement of University Department Students.

#### **Recommendations for the Director - Centre for Alumni Relations and Corporate Affairs (CARCA):**

- CARCA shall advertise their FCRA status (Foreign Contribution (Regulation) Act) to the 4 campus Alumni Association for fund inflow from their Foreign Alumni.
- CARCA can act as a single channel and coordinate the financial support of the alumni groups/Individual Alumni.
- Frequent conduct of Networking meetings of alumni through offline and online modes
- Departments are to be encouraged through financial support to conduct alumni meetings.
- Greetings from the institution during important life events of alumni
- Effective interface arrangement about alumni progression using Linked in

#### **Recommendations for the Director - AU TVS Center for Quality Management (AU-TVS CQM):**

- Quality-related programmes to be conducted for Faculty, Non-teaching Technical and Administrative staff, and Students.

#### **Recommendations for the Director - Planning and Development (P&D):**

- Teachers are to be encouraged to apply for awards from Government and Non-Government/ recognized bodies.
- Periodical revision of Institute Policies.
- A monitoring clause to be included in MoUs' for recording and reporting the yearly activity.
- Sources of funds may be identified with periodical reviews: CSR, Alumni, NGOs, Government funding agencies, etc.

#### **Plan for Director - Internal Quality Assurance Cell (IQAC)**

In addition to AAA&R activities, IQAC can plan to carry out the following activities given in Roadmap 2023-24:

- Implementation of Automation for Combined Data Capturing System.
- Training Programmes/Workshops/Seminars/Conferences for Faculty and Staff periodically.
- Coordinating Academic and Administrative Audits.
- Quality initiatives to be on a Regular and Specific basis.
- Periodical directions from Vice-Chancellor & Registrar.
- SWOC analysis meetings for Departments and Centres.
- Department/ Centre level Meetings analysis.
- Sustainability development activities and campus ambiance maintenance.
- Centres function review and analysis.
- National and International Days celebrations.
- Collaborative activities with other institutes.
- Exit Survey and Feedback Collections and Analysis.

- Implementation of Best practices towards Quality excellence.
- Coordinating Environmental related audits.

**Appreciation:**

The Council members appreciated the IQAC Director, Dr.R.Gunasekaran and the whole IQAC team for their efforts in

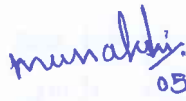
- Data submission for NAAC 3<sup>rd</sup> Cycle reaccreditation and DVV Clarification.
- Data preparation and submission for NIRF Ranking.
- It was also pointed out the exponential growth of Anna University in the Research category in the NIRF 2023 Rankings.

**Suggestion:**

1. To redefine 'Academic Audit' and to consider every aspect related to academics to be taken into the audit.
2. To assign the suitable authority/department as the responsible party for the audit.
3. To also assign a monitoring authority/department for the auditing functionality of the responsible authority/department.
4. The benchmark regarding QS shall be achieved within 2026.
5. To schedule a meeting/brainstorming session regarding the difference in parameters of QS Ranking and THE-SDG related Rankings with all the authorities concerned about it.

The Director IQAC thanked all the members for their presence, consideration, and ratification of activities of IQAC from November 2021 – July 2023 and for their valuable suggestions.

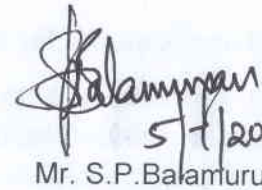
The meeting was concluded at 4:30 pm, with a formal vote of thanks by the Director, IQAC.

  
05/7/23

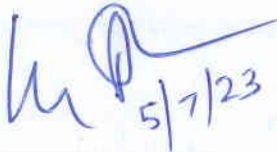
Ms. Meenakshi  
VICE-PRESIDENT  
SAAS OF CEG

  
05/07/23


Mr. A. Dhufic Hussain  
VICE-PRESIDENT  
STUDENT QUALITY COUNCIL

  
5/7/2023


Mr. S.P. Balamurugan  
CO-FOUNDER  
GUVIGEEK NETWORK Pvt.Ltd

  
5/7/23

Mr. K.E. Raghunathan  
PRESIDENT – AIMO &  
MANAGING DIRECTOR-  
SOLKAR SOLAR IND.



Dr. K. Indra Gandhi (CEG)  
CAMPUS COORDINATOR-IQAC

  
05/07/23

Dr. V.T. Perarasu  
DEPUTY DIRECTOR-IQAC

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5/7/23

Dr.A.Suresh Babu  
DEPUTY DIRECTOR-IQAC

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Dr.L.Suganthi  
DEAN-CEG CAMPUS

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Dr.R.Jayavel  
DEAN-ACT CAMPUS

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Dr.K.R.Sitalakshmi  
DEAN-SAP CAMPUS

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Tmt.S.Maheswari  
FINANCE OFFICER

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Dr.C.Umarani  
DIRECTOR-CFR

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5/7/2023

Dr.Hoshimin Thilagar  
DIRECTOR-CAC

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5/7/23

Dr.T.Sivakumar  
DIRECTOR-CSRC

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5/7/2023

Dr.K.Gunasekaran  
DIRECTOR-P&D

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5/7/23

DIRECTOR-IQAC

*[Handwritten signature]*  
5/7/23

REGISTRAR i/c  
05/07/2023

*[Handwritten signature]*  
5/7/23

VICE CHANCELLOR  
05/07/2023